

**ICDA Board Meeting**  
**June 27, 2021 at 6:00 p.m.**  
**Tabernacle Presbyterian Church, Indianapolis**

**Present in-person:** Kerry Glann, Andrea Drury, Dennis Malfatti, Michael Hummel, Paula Alles, Melissa Walsh, Sarah Kavanagh, Andrea Drury, Jeshua Franklin, Tavis Schickler, Dan Andersen, David Stone, Angela Hampton, Matt Kauffman, Michael Dean, Madlen Batchvarova, Mark Yount, Ryan Knight, Brenda Buchanan, Kyle Broady

**Present virtually:** Anissa Bradley, Jennifer Kitzmiller, Brian Adcock

**Call to order:** Kerry Glann called the meeting to order. A quorum was in attendance.

- **Approval of Agenda:** Motion to approve: Hummel, Andersen. Approved.
- **April 11, 2021 Board Meeting Minutes:** Motion to approve: Drury, Yount. Approved.
- **April 18, 2021 Board Meeting Minutes:** Motion to approve: Andersen, Stone. Approved

**Executive Committee, Ex-Officio, and At-Large Reports**

**All-State Choir** (Anissa Bradley and Adcock)

- Due to unexpected food costs resulting from IMEA negotiating meals and having a dinner meal, the overall All-State Choir costs exceeded the budgeted amount
- Overall a successful event
- Planning for 2022: The previously-used hotel in Ft. Wayne is closed and there is not another hotel that is able to accommodate the 250-student choir. Bradley proposes that the choir be 180-200 singers maximum. Andrea Ramsey has been contacted to be the conductor. Due to these 2022 changes, Bradley is not presenting a 2022 All-State Choir budget at this meeting. Josie, the contact person at Visit Ft. Wayne has been assisting with this. Glann suggests a few other locations and states that IMEA should be assisting with the location change as well.

**Presidential Updates** (Glann)

- Membership is presently 302
- Update from aerosol study is on the NFHS.org website: A risk assessment based on a survey of 3000 schools
- National office cleaned out archives and sent items related to ICDA. Glann will sort through the items.
- At the virtual conference last year, a new section was added of “In Memoriam” for members who had passed away. William Wakeland, former music professor from Ball State University passed away in February 2021. Contact Glann if there are any other members to be included “in memoriam.”
- Midwest Conference: Mary Evers asked Glann to share that the Midwest Conference will occur in Chicago on February 16-19, 2022
- Changes to Board membership: Aaron Riegle is stepping down as District I representative and replaced by Stephen Dean.
- Changes to Repertoire and Resources Coordinators (Hummel):
  - Men’s Chorus Chair - Theo Hicks
  - High School Chair and Youth Coordinator - Dan Andersen
  - Community Choirs Chair (previously Andrea Drury) - Angela Hampton
  - Women’s Chorus Chair and Repertoire Specific Coordinator - David Stone

- Vocal Jazz - Mark Yount
- Junior High/Middle School Chair - Erica Colter
- A replacement is needed for Mark Yount in District 5

### **Treasurer's Report (Alles)**

- Quarterly report: Total income in savings = \$13,936.32. Balance in savings account (after transfer of \$20,000.00 to checking account) = \$33,741.12. Balance in checking account after expenses = \$6,321.11. Combined savings and checking accounts = \$40,062.23.
- Money from conference is being held by Cvent right now and will be deposited to us 30 days after the event ends
- Alles reminds everyone that there must be a healthy financial cushion
- Two of our major events straddle the fiscal year which complicates working out figures
- Alles suggests All-State Choir to increase fees for next year. Other suggestions are made to increase the school fees on a scale so that schools with more students auditioning have a greater cost.
- Malfatti reminds the board that while budgeting for events, consideration must also be made for the overhead costs of running of ICDA
- Approval of budget: Motion: Franklin, Schickler. Approved

### **Summer Conference (Hummel)**

- Hummel: Asks the board to be helpful to new people, passes out presenter bios to announcers, requests people sign up to drive headliners, and discusses vendor presentations and other conference details
- Kauffman will give a tour of the building after the meeting
- Knight: Discusses how virtual registrants will be participating in the conference through a Zoom webinar, how the Whitacre virtual session will work, that reading session lists will also be available on-line, and that a professional development certificate can be available with PGP points
- Walsh will send the link to the document directly so that all registrants can easily access the lists
- Discussion ensues regarding a social activity after the Vocal Jazz performance

### **All-State Vocal Jazz (Buchanan)**

- There are two All-State Vocal Jazz groups this year: Andersen and Yount will each direct a group that is smaller than a typical year and each group is singing three pieces
- Thank you to Michael Dean and Beech Grove High School for hosting the event

### **IMEA Liaison (Hummel)**

- IMEA 2022 Conference: Jacob Narverud is a clinician. The Elementary Honor Choir clinician is Tom Shelton. The Middle School Honor Choir clinician is G Phillip Shoultz.
- 2021 All-State Honors Choir was a success. The Palladium was expensive (more than double the Embassy Theater in Ft. Wayne) and is not sustainable in the long-term but worked well for one year.
- Many hotels in Ft. Wayne are temporarily closed, and may be permanent. IMEA is in contact with Visit Ft. Wayne.

### **Upcoming Board Meetings (Glann)**

- Sunday, October 24, 2021 - time and format TBA
  - Glann: Virtual meetings save money for the board by not having to pay mileage. The October meeting has the least amount of business.

- Friday, January 14, 2022, 5:30 p.m. - IMEA Conference, Ft. Wayne
- Sunday, April 24, 2022 - time and format TBA
- Sunday, June 26, 2022, 6:00 p.m. - summer conference site TBA

### **New business (Glann)**

- Board Policies and Documents
  - Glann is creating a Policy Register that is a document that records standard practices and procedures and would include any new policies that need to be remembered for future leadership. Also included is the rotation of article responsibilities for *Notations*. This document would be maintained by the secretary.
  - Glann also wants to build a document with responsibilities for the Repertoire and Resources Coordinators
  - Discussion ensues on where to put these documents to be accessible for the board each year. Put it in a Google folder linked to the ICDA leadership gmail account. Another suggestion is to put it in a password-protected area of the ICDA website.
  - Knight suggests adding to the policy document some guidelines for the social media side of ICDA (specifically Facebook)
    - Ad hoc committee is created to investigate social media guidelines and revisit this conversation in the fall: Kavanagh, Knight, Hummel, Glann

### **District Representative Reports**

- Knight (District 7): Circle the State is coming back in-person this fall, including a high school level. More info is coming in the next month or two.
- No other specific reports

### **Repertoire and Resources**

- New ISSMA lists are completed and will look differently this year. They are formatted to look like the Vocal Jazz list and also adjusted for uninvoiced choirs (SSA / TTBB). Contact R&R coordinators if any problems are found with the lists.
- Drury brings up the concern that the 2022 ISSMA State Vocal Solo & Ensemble is on the same day as the ACDA midwestern conference. Discussion follows.
- Batchvarova wants us to encourage colleagues to think of World Music as part of the mainstream repertoire and also encourages studying the people and culture.

### **Adjournment**

- Motion to adjourn: Andersen, Yount. Meeting adjourned at 8:30 p.m.