

**ICDA board meeting**  
**June 23, 2019 - 6:00 p.m.**  
**University of Indianapolis, Christel DeHaan Fine Arts Center Lobby**

**Present:** Dennis Malfatti, Kerry Glann, Sarah Kavanagh, Ryan Knight, Tavis Schlicker, Michael Hummel, Brenda Buchanan, Mark Yount, David Stone, Andrea Drury, Amy Dedina, Janna McCarty, Michael Dean, Paula Alles, Aaron Riegle, Dan Andersen, Rick Gamble, Melissa Walsh

**Approval of Agenda:** Motion to approve - Gamble

**Approval of April Meeting Minutes:** Motion to approve - Kavanagh, Andersen

**ICDA 2019 Summer Conference (Glann)**

- 98 attendees as of the meeting time
- Time table adjustments: later start time, a few longer breaks, sessions do not all begin and end cleanly on the hour
- Room assignments are the same, except Jazz Choir rehearses in RLPH for the entire day and headliners in 109
- Board members are assigned to give introductions for each session presenter
- Mary Evers is speaking at the luncheon and possibly Lynne Gackle

**Meetings for the coming year (Malfatti)**

- No October board meeting; information can be passed electronically
- Other meetings:
  - Friday, January 17, 2020, 5:30 p.m., IMEA Conference-Fort Wayne (location TBD)
  - Sunday, April 5, 2020, 4:00 p.m. ISSMA Office
  - Sunday, June 28, 2020, 6:00 p.m. CDFAC Lobby, University of Indianapolis

**Leadership Update (Malfatti)**

- Two new district coordinators: Ryan Knight, Mark Yount
- Erica Colter - new vocal jazz chair

**Treasurer's report (Alles)**

- Malfatti - thank you to all budget planners for ensuring that there is a "cushion" in the budget
- Quarterly report (from April):
  - Overview of report
  - Dues from people who renew membership while signing up for the Summer Conference are paid to ACDA national
  - Low printing costs for newsletter
  - Explanation of First Data - software that handles credit card payments for RegOnline payments
  - Total balance for accounts: \$46,179.70
- Annual report:
  - First column: Proposed expenses for 2018-19

- Summer conference amount appears low because the report is based off of June 16. Additional deposits have been made since then.
- Memorials money (\$50.00) - money set aside for a memorium if someone passes away. Suggestion to send money for Deb Detwiler.
- Indiana Music Alliance - used to have an ICDA board member as a liaison and ICDA would donate money, but we did not yet this year. Malfatti states we should get more information about it before donating money [*Additional comments about this at the end of the meeting*]
- IU Directory and College Choral Festival Reception - neither were spent this year and should be removed from the future budget
- Specific event budget sheets available as well
- Motion to approval quarterly and annual reports: Riegle, Schlicker

### **Reg Online (Alles)**

- ACDA has a conference registration program that they are using for national registration
- Need to compare the new company for RegOnline and the ACDA recommended program
- Will the new company that is consuming RegOnline work with First Data?

### **Ex-Officio report**

- All-State Jazz (Buchanan)
  - All music and music tracks were provided for free by the director, Kerry Marsh.
  - Another strong audition year and five different rehearsal sites around the state
  - 36 students in the group
- Notations (Malfatti on behalf of Chuck Bradley)
  - Some confusion with organization of writing articles - to be worked out with Glann and Bradley
  - Coordinators will likely need to provide articles. This is uncertain regarding R & R chairs.
- IMEA (Hummel)
  - Upcoming IMEA conference has strong performing groups coming, spread out sessions, and Jake Runestad is presenting.
  - ICDA sponsors three reading sessions at IMEA conference
  - Andersen suggests that an ISSMA representative be at the ICDA Conference reading sessions to get feedback like they do at IMEA Conference. It is then stated that ISSMA does get feedback from the reading sessions at the ICDA conference.

### **Old Business**

- Update on Circle the State and MS Honors Choir (Andersen)
  - Hold off on the middle school advanced choir for coming fall
  - Audition process is being fine-tuned and music has been re-done
  - Rubric still has not been seen
  - There has not been an audition year since the last meeting (Gamble).
  - Malfatti to Glann: this should be revisited at the January meeting after the audition has occurred
  - Question about when and how to gather feedback about the audition process: Knight says that there is a meeting with Circle the State representatives after the concert to evaluate the process (which occurs after the January ICDA meeting)

- Update about membership incentives from ACDA (Malfatti)
  - Nominations given from board members (Brenda, Michael, Janna, Dan, Brian) for people to receive a first-year free membership were all approved by ACDA
  - Use this as a way to bring those people into the organization, attend the summer conference, etc.
  - Those approved nominations still need to complete the application and Malfatti needs to process those in order for them to be free memberships
  - Discussion follows regarding specific names of nominees
  - ACDA recognized that their “Sing Up” membership incentive in August does not line up with ICDA pushing for membership in the spring for our summer conference. This was like an extended “Sing Up”
  - Question: Is it too late to make nominations? Response from Malfatti: Wait until the next “Sing Up” in August
- Update on proposed change to Membership Coordinator position (Malfatti)
  - Amendment to ICDA Rules of Governance regarding removing the position of “Membership Coordinator” - Malfatti reads the proposal document
  - Could have added a 4th statement that says that the position is currently vacant
  - Move to accept proposal (as amended with the 4th statement): Gamble, Dean. Approved by board.
  - Glann - will share membership lists to district representatives on a monthly basis, including both current members and lapsed members
  - Malfatti - will email a list of all participating schools in the ISSMA zones to new district representatives

### **New Business (Malfatti)**

- Professional Growth Points: Does the conference give out a certificate for professional growth points for teachers or opportunities for graduate credit?
  - Stone - For PGP points, use your conference program, copy the schedule, if necessary get signatures from officers, upload that to the PGP website
  - Knight - At IMEA Conference, there is an official document that is sent from IMEA for their conference that lists all PGP points. Lane would be someone to discuss this with to implement for next year.
  - Kavanagh - Agrees with Stone that she has uploaded the ICDA conference session schedule with signatures to submit for points
  - Uncertainty regarding how many hours to apply for points. Suggested as one point per hour.
  - Malfatti / Glann - Make an announcement at this year’s conference for attendees wanting Professional Development points
  - Explore making an official document for next year.
- Upcoming vote from national office about combining the Central and North Central Regions - email from Mark Munson
  - Mary Evers will speak about this at the luncheon
  - Consider pros and cons
  - Do we want a 10-state regional conference or a 4-state regional conference?

## **Additional Announcements and Reports**

- Kavanagh update - planning a back-to-school social event with directors in her district and will push membership at the event
- Glann suggests district reps encourage regional seating at the luncheon and Andersen suggests to look for people by themselves
  - Conversation regarding dinner / social time after conference concerts and to make an announcement at the concerts inviting everyone
  - Kavanagh suggests signs at Ice Cream social designating District meeting points
- Stone - new ISSMA Middle School lists
  - Problem with the 3-part rule from ISSMA Organizational Group 1 that prevents some quality challenging repertoire from being added to the list
  - Andersen adds that a similar problem occurs for small high school groups with the ISSMA lists
  - Stone - A discussion about this rule has already begun with the ISSMA Concert Choir Committee
  - Malfatti - Is there is something that the ICDA board should be doing to make a change with this ISSMA rule? Use ICDA board position to voice ideas to ISSMA.
  - Stone - Since ICDA repertoire coordinators suggest the repertoire for ISSMA lists, there should be trust in their judgement
  - Andersen - Repertoire coordinators / chairs should be extended longer than two years which would allow more continuity and familiarity with lists. Malfatti clarifies that there is no rule addressing the length of term for chairs.
- Indiana Music Alliance follow-up - Gamble contacted Mick Bridgewater
  - The Alliance includes different music organizations coordinating to speak with one voice and communicate with lobbyists. It does not have a formal agreement with lobbyists.
  - The board should send a representative and \$100.
  - Contribution of \$200 would be sent to Bridgewater (treasurer of the Alliance)
  - ICDA has already budgeted \$200 for this and did not spend.
  - Alles asked for a financial report from the Alliance and received a vague response.
  - Malfatti - We do not have a designated representative. Hold off on a decision regarding this until we have more information.

Motion to adjourn: Stone, Gamble

Meeting adjourned at 7:38 p.m.