

## ICDA Board Meeting

October 26, 2022

7:00 p.m.

Zoom

**Present:** Michael Hummel, Kerry Glann, Paula Alles, Jeshua Franklin, Jennifer Kitzmiller, Brian Adcock, William Sauerland, Drew Childs, David Stone, Michael Miller, Sarah Kavanagh, Anissa Bradley, Christina Arroyo, Madlen Batchvarova, Andrea Drury, Mark Yount, Leigh Anderson, Stephen Dean, Kyle Broady, Melissa Walsh

### Call to order (Hummel):

- Approval of the Agenda for today's meeting: Motion: Stone. Glann. Approved.
- Approval of June 26, 2022 Meeting Minutes: Motion: Childs. A second motion. Approved.

### Treasurer's Report (Alles):

- Quarterly Report:
  - Balance in Savings = \$46,542.65
  - Balance in Checking = \$24,424.25
  - Total in Savings and Checking Accounts = \$70,966.90
  - Additional information:
    - Glann asks about the lower quarterly amounts paid from ACDA to ICDA related to ICDA membership numbers. Alles and Hummel will ask ACDA National about this.
    - Alles believes that our current balance is a little higher than last year at this time
  - Approval of Treasurer's Quarterly Report: Motion: Drury. Childs. Approved.
- Summer Conference 2022 Financial Report:
  - Summer Conference Net = \$3,065.47 (Income = \$15,358.89, Expenses = \$12,293.42)
  - Discussion of All-State Vocal Jazz Report:
    - Vocal Jazz expenses exceeded the income by \$1,490.76
    - There was a surprise service charge for Vocal Jazz Choir meals.
    - Alles states that the amount that participants are charged for events needs to be higher than the point of breaking even to cover operating expenses. Discussion follows about possible ways to increase the revenue from All-State Vocal Jazz.
    - The All-State Vocal Jazz budget for 2023 should be included in the January board meeting.

### Zoom Meeting Discussion:

- Free Zoom meetings are limited in time to 45 minutes
- Consider ICDA buying a monthly subscription for Zoom (\$15) for just the months that ICDA has a board meeting
- Glann offers to host meetings for now since he has a subscription through his university

### Executive Committee, Ex-Officio, and At-Large Reports

#### Presidential Updates (Hummel)

- ACDA Database
  - Executive board members and district representatives should be getting an updated link to the shared folder once a month with the updated membership list

- Indiana also has an updated membership list that helps to separate zones by zip code. This will be helpful for district representatives, since the list shows who has lapsed with their membership
- Multiple board members state that they have not received the email with the link to the membership folder.
- ICDA Executive Board proposes a new position of a membership coordinator which is to be appointed by the President and filled by one of the District Representatives. This would currently be filled by Sarah Kavanagh.
  - Motion: ICDA will create a new position of membership coordinator to be filled by a current District Representative and the position will be appointed by the president. Motion made by Stone, Alles. Approved.
  - Glann: This new position needs to be entered in the policy log for future ICDA leadership.
  - Kavanagh asks if District Representatives would prefer to receive membership updates directly from ACDA national or from Kavanagh herself. Representatives express openness to either option.
  - Hummel mentions that ACDA membership renewal was supposed to work as auto-renew, but there was a problem with that process. So be on the lookout for information about renewing membership.
- The #IamACA Campaign
  - ACDA is asking state leadership to complete a form to propose a plan for free membership for new members. Kavanagh will meet first with district representatives and then with the executive board to create a plan for building membership.
  - We should also work towards getting college chapters in Indiana active.
  - Also National ACDA would like to strengthen the connections between the national Repertoire and Resources coordinators and the state R & R coordinators
  - ACDA National Conference's theme is "A Place of Belonging" in Cincinnati, February 22-25

### **Summer Conference (Drury)**

- Recap of 2022
  - Thank you to Terion Cooper and the technical crew at Marian University
  - Drury has already communicated with Marian to host again
  - Survey results:
    - People heard about the conference from emails and Facebook posts. (Thank you to Sarah Kavanagh for Facebook publicity.)
    - Virtual option: Most respondents said they would not attend virtually. Some were interested depending on the price. Drury plans to work with Michael Miller to consider virtual options next year.
    - Top reasons for attending are the reading sessions and seeing colleagues and friends. Drury wants to plan something social next year.
- Update for 2023
  - Drury suggests Marian University again. Marian did not charge for hosting the conference and was a good location for Vocal Jazz as well.
  - 2023 Headliners - Hilary Apfelstadt, Laura Farnell
  - Changes for next year: more separate reading sessions, provide more time for lunch, a maximum of two sessions at a time, possibly have a catered box lunch instead of using the regular dining services

- Plan an evening Zoom session with Craig Hella Johnson
- Matthew Faulkner (2023 All-State Vocal Jazz director) will do a session Wednesday morning
- Considering other options for the meeting luncheon: Breakfast Wednesday morning or the having the luncheon on the first or second day to increase attendance
- Use a virtual schedule again instead of a printed schedule booklet
- Vendor space will be moved to a different location next year
- Plan to advertise information about the ICDA Summer Conference 2023 at the IMEA Conference in January

#### **All-State Vocal Jazz (Hummel on behalf of Buchanan)**

- Matthew Faulkner is the 2023 director
- Yount will be covering for Buchanan who cannot attend next year's conference
- Budget will be available at the next meeting

#### **All-State Choir (Bradley)**

- Thank you to Will Sauerland for stepping in as Area 2B chair
- Bradley is in the process of organizing checks and finalizing details
- All areas except for 2B have had auditions
- Bradley is communicating with IMEA about 2023 details and particularly with Aladdin Catering regarding the food budget
- Motion to approve the All-State Choir 2023 budget: Kavanagh, Yount. Approved

#### **Elections (Glann)**

- ICDA vice-president is in charge of the nominating committee for the two elections this fall: secretary and president-elect.
- The committee, according to the Rules of Governance, includes the president, president-elect, vice-president, and former president: Hummel, Drury, Glann, and Dennis Malfatti.
- The elections will hopefully run at the end of November or early December and must be completed by January 1.
- Board members and possibly general membership nominate people for the positions
- Two nominees per office

#### **Notations (Stephen Dean)**

- It was supposed to be mailed two weeks ago but the printing company made an error with the mail merge and is fixing the problem.
- Sold almost \$2800.00 in advertisements
- This fall *Notations* was printed in color.
- Dean wants to send them digitally beginning next year.
- Discussion ensues regarding whether *Notations* should be posted on the ICDA website and how to determine who still wants to receive a printed version.

#### **IMEA Liaison (Hummel)**

- All-Region choir starting in November
- Circle the State for elementary and middle school deadline is in December
- IMEA 2023 Conference will have some focus on mental wellness

- ICDA January meeting and dinner will be at the IMEA Conference at the Courtyard this year

### **Upcoming Board Meetings (all times Eastern)**

- Friday, January 13, 2023, 5:30 p.m. – IMEA Conference, Ft. Wayne
- Sunday, April 23, 2023, 6:00 p.m. - Zoom
- Sunday, June 25, 2023, 6:00 p.m. - Summer Conference Site TBA

### **New Business**

- ISSMA updates (Walsh)
  - ISSMA Concert Committee is considering a proposal to change the rules for choral sight-reading at ISSMA Organization and State Qualifications to allow for actualizing rhythms and/or pitches in the preparation time
  - Walsh encourages anyone with opinions on this matter to contact her directly or attend the ISSMA fall zone meetings
  - Any changes will not go into effect until the 2023-2024 school year

### **District Representative Reports**

- Arroyo, Sauerland, and Kavanagh are excited to be part of the board
- Childs and Miller are each collecting a list of contacts for choir directors in their districts

### **Repertoire and Resources Reports**

- Dan Andersen stepped away as the Youth Coordinator and Dan Borns is filling the position
- Hummel encourages the R&R coordinators to carefully look at the lists and select music appropriate for the level and purpose of those lists

### **Announcements**

- Glann - Ball State University hosts a Women of Song event with a clinic on March 21
- Batchvarova encourages everyone to attend the national conference. She is on the national board as the world musics and cultures chair.

**Adjournment:** Motion to Adjourn: Glann, Childs. Approved. 9:11 p.m.